



**NIGER STATE FISCAL TRANSPARENCY,
ACCOUNTABILITY AND SUSTAINABILITY PROGRAM
FOR RESULT (SFTAS)**

**TWO DAY - 2 PHASE TRAINING SESSIONS TO
ENHANCE SME'S PARTICIPATION IN PROCUREMENT
PROCEDURES FOR CONTRACT AWARD
BY NIGER STATE GOVERNMENT**

15TH AND 22ND SEPTEMBER, 2020







FIRST PAPER PRESENTATION

TITLED

**COMMON BREACHES IN PROCUREMENT PROCESSES,
PENALTIES AND WAY-FORWARD**

BY

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PERMANENT SECRETARY
NIGER STATE PUBLIC PROCUREMENT BOARD**

INTRODUCTION

Common breaches in procurement processes entails the lapses realized from the review of the procurement documentation of activities undertaken by procuring entities using public funds to obtain goods, services and works contract right from the initiation memo, contract award and payment certification.

OBJECTIVE

At the end of this presentation, participant will be equipped with minimum documentation requirement in procurement processes that will enhance transparency, accountability and achieve value for money in Public Procurement.

REQUEST FOR NO-OBJECTION TO ADOPT

- This is an essential aspect in procurement since the common mechanism of public procurement is tendering and this depends largely on the market approach either using open (Advert) or limited market. The application of procurement method depends on the category of activity being procure either Goods, Works, Consultancy services and non consultancy services as per applicable threshold set by the Procurement Council of the State.

GOODS/WORKS

- Open Competitive Bidding
 - International Competitive Bidding
 - State Competitive
 - Selective (Restricted Competitive Bidding)
- Request for Quotation
- Direct Labour
- Direct Procurement

Consultancy

- Quality and Cost Based Selection (QCBS)
- Consultant Qualification Selection (CQS)
- Least Cost Selection (LS)
- Single Source

REQUEST FOR NO-OBJECTION TO AWARD

Procuring entities are to ensure strict adherence of procurement processes as stated below;

- Request for no-objection to draft advert and bidding document *(Applicable to open competitive bidding)*
- Advertisement in two (2) widely read national dailies *(Applicable to open competitive bidding)*
- Request for quotation issued to three (3) prospective Suppliers/Contractors independently *(applicable to Request for quotation)*
- Constitution of evaluation committee and approval
- Minute of bid opening *(Applicable to open competitive bidding and request for quotation)*
- Quotations received
- Evaluation report and recommendation for award
- **Note:** Non adherence to the above listed process will lead to the declaration of mis-procurement on the part of the procuring entity.

REQUEST FOR NO-OBJECTION FOR ADVANCE PAYMENT

Procuring entities are advised to seek Executive Council approvals for contract that have received no-objection to award from the Board before submission of request for mobilization. The following documentation should be strictly adhered to;

- Copy of Governor/ Executive Council approval.
- Copy of Publication of Contract award (*Applicable to open competitive*)
- Copy of award letter issued to prospective supplier/contractor
- Acceptance letter
- Signed Contract agreement
- APG/Insurance Bond duly verified from the originating organization

REQUEST FOR MILESTONE PAYMENT

This outlines the series of documentation requirement for payment to Contractors/Suppliers for milestone payment and final payment

- Request for No-objection for Milestone payment duly backed up by interim payment certificates, backup calculation and progress report by the supervisory agencies.
- Procuring entities are advised to seek necessary approval for the utilization of Contingency sum embedded in Contracts from all stakeholders involved in the contract management.
- All variation orders are subject to approval by the Council on the basis of justification presented by procuring entities.
- Any request for final payment should be accompanied by Contract completion report, Request for final payment and interim payment certificate.

OFFENCES

- Open or tamper with and sealed bid or document and divulging contents
- Altering any procurement document with intent to influence outcome
- Using fake documents

- Delay screening for eligibility, opening of bids, evaluation and contract award
- Collusion and bid-rigging
- Procurement fraud
- Attempt to influence procurement process in order to obtain an advantage
- Split tenders to evade monetary benchmarks
- Refusing Board officers access to procurement records
- Withdrawing an accepted bid or refusal to accept award

PENALTIES

- Person who contravenes any provision of this Law commits offence and liable on conviction to term of imprisonment of 5-10 years without option of fine
- If corporate body or firm, barred from all public procurement for not less than 10 years and fine equal to value of procurement
- Officer of Board or PE who commits offence liable to term of imprisonment of 5 years without option of fine and summary dismissal from government service.

WAY-FORWARD

- Procuring entities should ensure strict adherence to the standard guideline for Goods, Works, and Consultancy Services issued by the NSPPB in order to guarantee transparency, accountability, value for money and efficiency in all procurement activities.

SECOND PAPER PRESENTATION

TITLED

**COMMON ERRORS COMMITTED BY SMES IN PUBLIC
PROCUREMENT PROCEDURES AND HOW TO OVERCOME
THEM**

BY

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OUTLINE

- Introduction
- Objective
- Common Errors Committed by SMEs in Public Procurement Procedures in line with Niger State Public Procurement Law 2010
- Best Practices to be adopted by SMEs in order to prepare a Responsive Bid
- Conclusion

INTRODUCTION

Public Procurement provided fair opportunities to Bidders in all categories of Procurement (*Works, Goods & Services*) on behalf of the Government in order to facilitate effective competition, Transparency, Accountability and guarantee value for money. Hence, the need to enlighten SMEs on the Common errors and omissions committed in Public Procurement Procedures.

OBJECTIVE

At the end of this presentation, participant should be equipped on Common errors committed by SMEs in Procurement Procedures, best practices that will facilitate increase participation and preparation of a responsive bid.

COMMON ERRORS COMMITTED BY SMES IN PUBLIC PROCUREMENT PROCEDURES IN LINE WITH NIGER STATE PUBLIC PROCUREMENT LAW 2010

It has been observed over time, the errors committed by SMEs when participating in public procurement contracts. Some of these errors are listed below

- Failure to follow up on notices of bidding opportunities (Specific procurement Notice)

- Not Properly studying the Bidding Document requirement including the technical specifications
- Failure to request for clarification on bidding document and untimely submission of request for clarification
- Late Submission of Bids
- Inability to submit with the bids all requested documentary evidence supporting the requirement of the bidding document

BEST PRACTICES TO BE ADOPTED BY SMES IN ORDER TO PREPARE A RESPONSIVE BID

This is an essential aspect to be noted by SMEs in order to prepare a responsive bid.

- SMEs are to ensure that they have registered with relevant regulatory agency of the State (NSPPB) in order to key into any Procurement Opportunity(ies) in Niger State.
- Identify the various medium of advertisement adopted by Procuring entities in Public Procurement.
- Follow up on procurement notices either on National Dailies, Procurement Journals and State Website www.nigerstate.gov.ng and www.niger.stateopencontracting.com
- Upon receipt of Bidding document, identify the Procurement method and qualification criteria as contained in Section 1 (Instruction to Bidders) and Section 2 (Special Instruction to bidders).
- Request for Clarification where necessary within the stipulated medium and time frame contained in ITB 8.1 of the Standard Bidding Document for Goods & Works
- Prepare their bidding document inline with the following Checklist
- Cover Page
- Properly signed Letter of Bid (*Section IV Bidding forms*)

- Bid security or bid securing declaration (if required)
- Line of credit
- Letter of Authorization or Power of Attorney
- Priced BEME or Schedule of Prices (As per applicable provision)
- Technical Specification (applicable for Goods only)
- Legal documentations including CAC, Memorandum and Article of Association, Latest Tax Clearance Certificate (as per requirement), VAT Registration, PENCOM, NSITF Certificates, NSPPB Certificate and Procuring Entity Certificate
- Evidence of Similar Job Executed (award and completion certificates)
- Summary of key personnel and comprehensive C.V's of each.
- Summary of equipment available for the assignment with evidence ownership status
- Audited Account for the last 3 years as per the requirement of the bidding document
- Technical Proposal including Site Organization, method statement, Construction and mobilization schedule, Contractors equipment and quality control plan (*applicable for works contract*)

CONCLUSION

SMEs are encourage to follow up on procurement notices and key into the procurement opportunities in the State by adhering to instructions on the Bidding Document and seek for clarifications where necessary in order to prepare a responsive bid.

THIRD PAPER PRESENTATION

TITLED

**PROCUREMENT METHODS AND PROCEDURES FOR
GOODS, WORKS AND SERVICES**

BY

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OUTLINE

- Introduction
- Objective
- Essential steps in Public Procurement Process
- Procurement Methods and Procedures (Works and Goods)
- Consultancy Services Procedures
- Conclusion

INTRODUCTION

- The main function of Government is to deliver services to its citizens. Government normally obtains the inputs i,e Goods, Works and Services through a procurement process.
- Therefore, a well-functioning procurement system in the State is indeed very critical to the timely delivery of Services to the people.
- Public procurement is simply referred to the acquisition of Goods, Works and Services with Public fund following the values and guiding principles of Accountability, Ethics, Impartiality, Professionalism, Service and Transparency.

OBJECTIVE

Understanding Public Procurement Methods and Procedures based on Niger State Public Procurement Law 2010 and Regulations 2014.

ESSENTIAL STEPS IN PUBLIC PROCUREMENT PROCESS

- Generally, the Public Procurement involves the following key steps, namely;
- Packaging of project
- Appropriation
- Procurement planning

- Advertisement for Pre-qualification
- Invitation of Tenders by the pre-qualified Bidders.
- Submission of Tenders by pre-qualified Bidders.
- Opening of Tenders
- Evaluation of Tenders (Bids) for the determination of a Successful Bid by the procuring Entity.
- Due Process Review by the Public Procurement Regulatory Authority.
- Execution of contract.
- However, depending on the nature, size and the Monetary threshold under which the procurement falls, some of the steps listed above may be skipped.

PUBLIC PROCUREMENT METHODS AND PROCEDURES (WORKS & GOODS)

➤ OPEN COMPETITIVE

- Open competitive is generally regarded as default method (or preferred method) of Procurement. All Procurement of Goods, works and services shall be conducted through this method except where the law permits the use of other method based on some justification(s).
- This method offers equal opportunity simultaneously to all interested bidders.
- The use of any procurement method other than the open competitive bidding shall be subject to Procurement Board's prior review and approval.

PROCUREMENT PROCEDURE FOR OPEN COMPETITIVE METHOD

- Resident Due Process Team (RDPT) meeting for discussing project conception and Procurement method

- Advertisement
- Bid opening Exercise
- Formation of Technical Evaluation Committee (TEC) by RDPT
- Pre-qualification Exercise
- Technical Evaluation
- Due diligence exercise – inspection of plants, office and similar work done etc.
- Financial Evaluation
- Presentation and Adoption of TEC report by RDPT
- Request for Certificate of No Objection to award from Niger State Public Procurement Board (NSPPB) with the followings as attachment by the procuring entity (Evidence of above outlined steps).
- Compliance review exercise by Niger State Public Procurement Board
- Issuance of certificate of No Objection (CONO) to Award by the NSPPB.
- Procuring Entity (P.E) presents memo Executive Council/Governor for approval attaching NSPPB CONO to award and Niger State Planning Commission Budget Clearance.
- Executive Council/Governor's Approval.
- Award of contract by P.E
- Acceptance of Award and request for 25% mobilization from the contractor.
- Request for CONO to pay from the P.E to NSPPB with the following attachments
- Council/Governor's approval

- CONO to award
- Letter of award
- Acceptance letter
- Request for mobilization from the contractor
- Contract agreement
- Insurance Bond/Advance Payment Guarantee (APG)
- Issuance of CONO for payment (25% mobilization) by NSPPB.
- P.E present CONO to pay with other documents to the relevant authority for release of fund.
- Project execution commences by the contractor after mobilization.
- Subsequent requests for payments are backed up with a duly signed interim certificate of valuation throughout the end of the project.

SPECIAL AND RESTRICTED PROCEDURE OF PROCUREMENT

- Two Stage Tendering (Bidding)
- Selective (Restricted) Tendering
- Proprietary item Tendering (Request for Quotation)
- Direct Procurement
- Rapid Response
- Direct Labour.

TWO STAGE BIDDING

- This type of Bidding is use for large and complex contract where it is necessary to, first, obtain greater clarity in technical specification and alternative approaches.

- ▶ The bidders will first be invited to submit technical offer without prices on the basis of the minimum operating and performance requirements.
- ▶ After technical clarifications and adjustments, followed by amended bidding documents, the bidders will be invited to submit technical and financial proposals in the second stage.

SELECTIVE (RESTRICTED)

- ▶ This type of tendering is adopted for reasons of economy and efficiency thus, the Goods, works or services are available from a limited number of suppliers or contractors

PROPRIETARY ITEMS TENDERING (REQUEST FOR QUOTATION)

- ▶ This type of tendering is adopted by requesting for Quotations from suppliers or contractors where the value of the Goods, Works or Services to be procured does not exceed a sum that shall be set in the procurement guidelines.
- ▶ Generally, quotations shall be obtained from three unrelated contractors or suppliers.

DIRECT PROCUREMENT (SINGLE SOURCE PROCUREMENT)

- ▶ This method of procurement is used to achieve standardization, compatibility with the existing goods, equipment, technology or services.
- ▶ Procuring entity applies this method of procurement when it has procured goods, equipment, technology or services from a supplier or contractor requires additional and also it is used for procurement that concern National Security.

RAPID RESPONSE (EMERGENCY)

- ▶ This is an emergency procurement method applicable in the following situations

- The country is either seriously threatened by or actually confronted with a disasters catastrophe, war insurrection or act of GOD.
- The condition or quality of goods, equipment, building or publicly owned capital goods may seriously deteriorate unless action is urgently and necessarily taken to maintain them in their actual value or usefulness.
- A public project may be seriously delayed for want of an item of a minor value.

DIRECT LABOUR

- This is the procurement of civil works by a P.E using its own personnel, equipment and resources under its control for the execution of the works in question.
- The conditions that may necessitate the adoption of this type of procurement includes
- When the small size, nature and location of works are such that qualified contractors are unlikely to bid.
- When there are emergencies requiring immediate attention.
- interruption of an ongoing work due to breach of contract, community crises, threats to the contractor etc.

CONSULTANCY SERVICES

- The primary method for procurement of services shall be by open competitive bidding which is subject to threshold provided.
- It shall be by Expression of interest or Application to pre- qualify to provide the service by publishing a notice to that effect in at least two National Newspapers and procurement journal.
- If the service to be procured is less than one million or with the approval of the Board of such a low value that only local consultant would be interested the P.E should simply request at

least 3 and not more than 10 consultants or service providers to make proposal for the provision of the service.

BASIC PROCEDURES FOR CONSULTANCY SERVICES

- Preparation of the terms of reference (TOR)
- Preparation of the cost estimates(budget)
- Determination of the appropriate consultant selection method and appropriate contract type for the assignment.
- Preparation and publication of a request for Expression of interest (EOI) for the consulting assignment.
- After completion of the analysis of the EOI, preparation for a short – list of qualified consultant.
- Preparation of a request for proposal (RFP) with the selection criteria in specific instructions, and the draft contract in particular with the special, conditions of contract, and issuing the package to the short – listed consultants.
- Public opening of the technical proposals.
- Evaluation of the technical proposals
- Public opening of the financial proposals.
- Selection of the best ranking proposal, followed by negotiations with the selected consultant.
- Awarding the contract to the selected consultant and signing agreement

CONCLUSION

SMEs are advised to adhere strictly to the provisions outline in the presentation in order to key into the opportunities in Public Procurement Contract in the State.

FOURTH PAPER PRESENTATION

TITLED

**AN OVERVIEW OF THE NIGER STATE PUBLIC
PROCUREMENT LAW 2010**

BY

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TO BE DISCUSSED

- Definitions of public procurement
- ▶ Institutions & structures
- ▶ Functions & powers of the Council
- ▶ Objectives of NSPPB
- ▶ Functions of NSPPB
- ▶ Powers of NSPPB
- ▶ Resident Due Process Team
- ▶ Accounting Officer
- ▶ Scope of Application
- ▶ Fundamental Rules of Procurement
- ▶ Grounds for Exclusion of Bids
- ▶ Procurement Planning
- ▶ Procurement Implementation
- ▶ Open Competitive Bidding
- ▶ Invitation to Bid
- ▶ Bid Submission
- ▶ Bid Security
- ▶ Rejection of Bids
- ▶ Bid Validity
- ▶ Bid Opening
- ▶ Examination & Evaluation of Bids
- ▶ Domestic Preferences
- ▶ Mobilization Fees and Performance Guarantee

- ▶ Records of Procurement Proceedings
- ▶ Special and Restricted Methods of Procurement
- ▶ General Selection Procedure for Services
- ▶ Reviews by NSPPB
- ▶ Administrative Review
- ▶ Disposal of Public Property
- ▶ Code of Conduct
- ▶ Offences
- ▶ Conclusion

DEFINITIONS OF PUBLIC PROCUREMENT

FUNCTIONAL DEFINITION	PROCESS DEFINITION
<ul style="list-style-type: none"> • Procurement is defined as the acquisition of goods, <u>Works</u> and/or services at the BEST POSSIBLE TOTAL cost of ownership, in the Right Quantity and QUALITY at the RIGHT TIME, in the RIGHT PLACE for the direct BENEFIT or use of Government, Corporation or individuals, generally via a contract. <p>- Wikipedia Encyclopedia</p>	<p>The overall process of acquiring goods, works and services, from the identification of need to contract administration and through the end of a services' contract or the useful life of an asset.</p> <p>- <i>Procurement Manual, Bureau of Management, Office of Legal and Procurement Support, Jan 2005</i></p>

INSTITUTIONS & STRUCTURES

- ▶ Niger State Council of Public Procurement – the Council (Policy Body) – S.3(1)
- ▶ Niger State Public Procurement Board – NSPPB (the Regulator) – S.5(1)

- ▶ Procuring Entity – S. 2
- ▶ Due Process Offices & Desk Officers – Ss.7(2), 17(3)
- ▶ Accounting Officer – Ss. 2,22
- ▶ Resident Due Process Team – S. 23
- ▶ Evaluation Sub-Committee of the Resident Due Process Team – S.24(3)
- ▶ Disposing Entity – S.57

FUNCTIONS AND POWERS OF THE COUNCIL – S.4

- ▶ Consider, approve and amend monetary and prior review thresholds;
- ▶ Consider and approve policies on public procurement;
- ▶ Approve the appointment of the Directors of the Board employment of the management and staff of Edo State PPA;
- ▶ Receive and consider for approval the audited accounts of NSPPB;
- ▶ Approve changes in the procurement process to adapt to improvements in modern technology; and
- ▶ other directives and functions as necessary
- ▶ NSBBP serves as secretariat of the Council – S. 8(2)

OBJECTIVES OF NSPPB – S.6

- ▶ Harmonization of existing government policies and practices on public procurement;
- ▶ Ensure probity, accountability and transparency in procurement processes;
- ▶ Establish pricing standard and benchmarks;

- ▶ Ensure application of fair, competitive, transparent, value –for-money standards and practices for procurement and disposal of public assets;
- ▶ Attainment of transparency, competitiveness, cost effectiveness and professionalism in the public procurement system

FUNCTIONS OF NSPPB – S.7(1)

- ▶ Formulate general policies and guidelines for approval of Council;
- ▶ Publicize and explain the provisions of the Law;
- ▶ Subject to thresholds, certify State procurement prior to award of contract;
- ▶ Supervise the implementation of established procurement policies;
- ▶ Monitor the prices of tendered items and keep a database of standard prices;
- ▶ Publish the details of major contracts awards in the State Procurement Journal;
- ▶ Publish paper and electronic editions of the journal , manual etc.;
- ▶ Prepare and update standard bidding documents;
- ▶ Prevent fraudulent and unfair procurement and where necessary;
- ▶ Introduce, develop, update and maintain related database and technology;
- ▶ Establishment of a single internet portal that serves as a primary and definitive source of all information on government procurement;
- ▶ Perform procurement audits;
- ▶ Review the procurement and contract award procedures of every procuring entity; and

- ▶ Coordinate relevant training programs to build institutional capacity etc.

POWERS OF NSBBP – S.8(1)

- ▶ Enforce monetary & prior review thresholds set by the Council;
- ▶ Issue “Certificate of No Objection” for Contract Award;
- ▶ Stipulate the procedures and documentation pre-requisite for issuance of “Certificate of No Objection”
- ▶ Debar any supplier, contractor or service provider that contravenes the Law and regulations made pursuant to it;
- ▶ Maintain database of contractors and service providers to the exclusion of all PEs, and prescribe classifications and categorizations for companies on the data base;
- ▶ Maintain a list of firms and persons debarred, and publish them in the procurement journal;
- ▶ Call for information, documents, records and reports of any procurement proceeding based on complaints against a PE
- ▶ Recommend to the Council disciplinary measures where there are persistent breaches of the Law , regulations or guidelines;
- ▶ Act upon complaints;
- ▶ Nullify the whole or any part of any procurement proceeding or award in contravention of the Law; and
- ▶ Do such other things as are necessary for the efficient performance of its functions under the Law.

RESIDENT DUE PROCESS TEAM – SS.20, & 24

- ▶ To be established in every Procuring Entity
- ▶ To be headed by the Accounting Officer or his representative;
- ▶ Other members include:

- ▶ The financial unit;
 - ▶ PRS Unit - Secretary;
 - ▶ Technical Unit of P/E with expertise in subject matter for each procurement activity;
 - ▶ Representative of NSBBP;
 - ▶ Administrative Unit of PE; and
 - ▶ A representative of the Stores Unit
- ▶ Subject to Council's approval, NSBBP shall prescribe guidelines for membership of RDPT;
 - ▶ RDPT plans public procurement activities in every procuring entity;
 - ▶ RDPT is responsible for award of procurements within thresholds in the guidelines;
 - ▶ Where pre-qualification is necessary, the Evaluation Sub-Committee is set up headed by the Secretary of the RDPT;
 - ▶ The decision of the RDPT is communicated to the Commissioner for implementation

ACCOUNTING OFFICER – Ss.2,18(21 & 22),22,24 19 & 55

WHO ARE THE A.OS?	RESPONSIBILITIES OF THE A.OS
<ul style="list-style-type: none"> ➤ Ministries: Permanent Secretaries; and ➤ Departments and Agencies: the Director- General , General Manager, Executive Secretary or Officer of coordinate responsibility 	<ul style="list-style-type: none"> • Line supervision of the conduct of all procurement processes; • Overall responsibility for the planning of organization of tenders, evaluation of tenders, and execution of all procurements: • ensuring compliance and liable in person for breach or contravention, notwithstanding delegation of authority; • Constituting the Resident Due

	<p>Process Team;</p> <ul style="list-style-type: none"> • Ensuring that adequate appropriation is provided for procurement in the State’s budget; • Integration of procurement expenditure in State’s yearly budget; • Ensuring no reduction in value or splitting of bids; • Constituting the RDPT’s Evaluation Sub-Committee; and Liaising with the NSPPB to ensure effective implementation of its guidelines
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SCOPE OF APPLICATION: SS.2, 17(1 & 2) & 57

- ▶ Applies to the procurement of ALL goods, works or services carried out by the State Government , Local Governments and ALL procurement entities
- ▶ **EXCEPTIONS:**
 - ▶ Constituency projects;
 - ▶ Ward Development Funds; and
 - ▶ Procurement of special goods, works and services involving security save with Governor’s express approval.
- ▶ Applies to disposal of public property
- ▶ Every procuring entity shall also be a disposal entity
- ▶ Procuring entity means any public body engaged in procurement and includes a ministry, department or agency

FUNDAMENTAL RULES OF PROCUREMENT – S.18

- **To be conducted :**

- ▶ Subject to prior review thresholds;
 - ▶ Based only on procurement plans to be supported by prior budgetary appropriations and no of proceedings until there are funds to meet obligations and subject to thresholds, obtaining a 'Certificate of No Objection'
 - ▶ To be by open competitive bidding (OCB);
 - ▶ In a transparent, timely and equitable manner;
 - ▶ To achieve **value for money and fitness for purpose**
 - ▶ In a manner which promotes competition, economy and efficiency;
 - ▶ In accordance with procedures and timelines under the Law and as specified by NSPPB.
-
- ▶ Subject to thresholds, no contract shall be awarded without a 'Certificate of No Objection'
 - ▶ Supplier, contractor or service provider may be a natural person, a legal person or a combination of the two acting jointly and severally
 - ▶ In addition to requirements in solicitation documents; bidders shall possess:
 - ▶ Professional and technical qualifications;
 - ▶ Financial capability;
 - ▶ Equipment and other infrastructure;
 - ▶ Adequate personnel to perform obligations;
 - ▶ Legal capacity;
 - ▶ Not **in receivership, subject of insolvency or bankruptcy proceedings;**

- ▶ Fulfilled all obligations to pay taxes, pensions and social security contributions;
- ▶ Not have any director convicted in any country for offence relating to fraud or financial impropriety, criminal misrepresentation or falsification of facts; and
- ▶ Accompany every bid with an affidavit.
- ▶ Bidder to provide documentary evidence or other information the P/E considers necessary;
- ▶ All communications and documents are to be in English language;
- ▶ All communications shall be in writing and such other form stipulated by NSPPB
- ▶ Every PE shall maintain both file and electronic records of proceeding for every financial year for a period of ten years from award;
- ▶ PEs to transmit procurement data to NSPPB;
- ▶ Unclassified information to be open to inspection by the public at the cost of copying, certifying and administrative charges;
- ▶ Criteria stipulated as the basis for evaluation shall not be changed during the proceeding;
- ▶ The burden of proving fulfillment of the requirement for participation lies on the bidder;
- ▶ Contract to be awarded to the lowest evaluated responsive bid from **substantially responsive bids**
- ▶ NSPPB may refuse to issue 'Certificate of No Objection' if price is excessive and direct outright cancellation or a re-tender of the proceedings;
- ▶ Procurement and disposal decisions to be in strict adherence to the Law and regulations

- ▶ Any person engaged in preparing any part of procurement proceedings may not bid or cooperate with bidders in preparing their tenders;
- ▶ A PE should not request a bidder to engage the services of a particular sub-contractor;
- ▶ All contracts are to contain provisions for arbitral proceedings as the primary form of dispute resolution ;
- ▶ Monetary values of procurement contracts to be stated in Nigerian currency, if otherwise converted using the prevailing CBN rate as at the day of bid opening; and
- ▶ All contract are to contain warranties for durability of goods, exercise of requisite skills and use of genuine materials and inputs in execution

GROUND FOR EXCLUSION OF BID – S. 18(8 &9)

- ▶ Verifiable evidence that bidder has promised or given a gift of money or tangible item or any other benefit that can be qualified in monetary terms in order to influence procurement decisions;
- ▶ Three years to proceedings, failure to perform or provide due care in performance of performance of any public procurement;
- ▶ Being in receivership or any type of insolvency proceedings or subject to any bankruptcy proceedings or declared bankrupt or made compromises with creditors within two years prior to initiation of proceedings;
- ▶ Being in arrears regarding payment of due taxes, charges, pensions or social insurance contributions except with a lawful permit;
- ▶ Conviction for a crime in connection with a procurement proceeding or to gain financial profit;

- ▶ The bidder has in its management or partly/fully owned by a person convicted for any procurement proceeding or to gain financial profit;
- ▶ Failure to submit a statement regarding its domination or subsidiary relationship to other bidders in the proceedings or subordinate relationship with other participant

PRINCIPLES OF PUBLIC PROCUREMENT



PROCUREMENT PLANNING – S.20

- ▶ Subject to regulations, PEs plan their procurement by:
 - ▶ Preparing the needs assessment and evaluation;
 - ▶ Identifying the goods, works or services required;
 - ▶ Undertaking market and statistical survey for preparation of cost implications of proposed procurement;
 - ▶ Aggregation of requirements to obtain economies of scale and reduce procurement cost;

- ▶ Integration of proposed procurement expenditure into yearly budget; and
- ▶ Prescribing method for effecting procurement.
- ▶ Procurement planning functions are to be carried out by the Resident Due Process Team

PROCUREMENT IMPLEMENTATION – S.21

- ▶ Subject to regulations, PEs implement their procurement plans:
 - ▶ Advertise/solicit for bids;
 - ▶ Invite two credible persons as observers with one representing a recognised private sector professional organization and the other , a non-governmental organisation working in transparency, accountability and anti – corruption areas;
 - ▶ Receive, evaluate and make a selection of bids;
 - ▶ Obtain approval of the approving authority before making an award;
 - ▶ Debrief unsuccessful bidders on request;
 - ▶ Resolve complaints/disputes if any;
 - ▶ Obtain and confirm the validity of any performance guarantee;
 - ▶ Execute the Contract Agreement; and
 - ▶ Announce and publicize the award

OPEN COMPETITIVE BIDDING – SS. 2 & 26

- ▶ Default method of procurement
- ▶ Means the process by which a procuring entity based on **previously defined criteria**, effects public procurements by **offering to every interested bidder equal simultaneous**

information and opportunity to offer the goods, works or services needed

- ▶ Winning bidding is that which is the **lowest evaluated responsive bid** which has been responsive to the bid with **regards to work specification and standard**

INVITATION TO BID – S.27

STATE COMPETITIVE BIDDING	INTERNATIONAL COMPETITIVE BIDDING
<ul style="list-style-type: none"> • Notice board of PE; • Any official website of the procuring entity; • State procurement journal; and • At least two national newspapers 	<ul style="list-style-type: none"> • At least two (2) national newspapers; • One relevant internationally recognised publication; • Any official websites of PE and NSPPB; and • State procurement journal
<ul style="list-style-type: none"> • Submission to be not less than two weeks or more than six weeks from date of invitation 	<ul style="list-style-type: none"> • Submission to be not less than six weeks from date of invitation
<ul style="list-style-type: none"> • NSPPB shall set the monetary thresholds for which procurements shall fall under either system 	

BIDS SUBMISSION – S.29

- ▶ To be submitted in writing or any other format stipulated in tender documents;
- ▶ To be signed by an official authorised to bind the bidder and placed in a sealed envelope;
- ▶ To be deposited and kept in a secured tamper-proof bid box;
- ▶ To be submitted in English Language;
- ▶ PE to issue a receipt showing the date and time the bid was delivered;

- ▶ Bids received after submission deadline shall not be opened but returned unopened to bidder
- ▶ No communication is to take place between procuring entities and bidder after publication of a bid solicitation, save as provided under the Law

BID SECURITY – S.28

- ▶ Subject to monetary and prior review thresholds, procuring entities may require a bid security in an amount not more than 10% of the bid price by way of a bank guarantee;
- ▶ Board specifies the principal terms and conditions for bid security;
- ▶ If bid security is required, it shall apply to all bidders

REJECTION OF BIDS – S.30

- ▶ PE may reject any bids at any time prior to the acceptance of a bid without incurring any liability to bidders; and
- ▶ Cancel the procurement proceedings in the public interest without incurring any liability to the bidders

BID VALIDITY – S.31

- ▶ Bid validity period to be specified in the tender documents;
- ▶ PE may request bidder to extend bid validity period;
- ▶ Bidder may refuse the request and effectiveness of bid will terminate upon the expiry of the un-extended period of effectiveness;
- ▶ Bidder may modify or withdraw its bid prior to submission deadline;
- ▶ Modification or notice of withdrawal is effective if received before submission deadline

- ▶ **Contract must be made within the bid validity period – S.32**

BID OPENING – S.32

- ▶ Only bids submitted before submission deadline shall be opened
- ▶ At bid opening:
 - ▶ attendees are to examine envelopes to ascertain that bids have not been tampered with;
 - ▶ bids to be opened in public;
 - ▶ Bid opening to take place immediately after submission deadline or any extension thereof;
 - ▶ A register of all present and organizations they represent are to be taken and recorded by the Secretary RDPT;
 - ▶ There will be a call-over to the hearing of all the name and address of each bidder, the total amount of each bid, the bid currency all to be recorded by the Secretary of RDPT or his delegate in the minutes of bid opening

EXAMINATION & EVALUATION OF BIDS – SS. 33 – 35

EXAMINATION	EVALUATION
<ul style="list-style-type: none"> • Bids are examined to determine if: <ul style="list-style-type: none"> • It meets the minimum eligibility requirements; • Been duly signed; • Substantially responsive to the bidding documents; • Is generally in order 	<ul style="list-style-type: none"> • No other criteria shall be used other than except those stipulated in the solicitation documents • objective of bids evaluation: <ul style="list-style-type: none"> • Goods & works: select the lowest cost evaluated responsive bidder from responsive bidders
<ul style="list-style-type: none"> • Selected bidder need not be the lowest cost bidder provided the PE can show good grounds derived from the provisions of the Law • Notice of bid acceptance shall immediately be given to the successful bidder 	

DOMESTIC PREFERENCES – S.36

- ▶ Granted during evaluation when comparing tenders from domestic bidders with those from foreign bidders or domestic suppliers offering goods manufactured locally with those offering goods manufactured abroad
- ▶ Bid document to clearly indicate preference to be granted to domestic bidders and criteria for eligibility of such preference
- ▶ Applies only to tenders under international competitive bidding
- ▶ NSPPB sets the limits and the computation of margins of preference

MOBILIZATION FEES & PERFORMANCE GUARANTEES – SS.37 – 38

MOBILIZATION FEES	PERFORMANCE GUARANTEES
<ul style="list-style-type: none"> • In addition to any other regulations, Not more than 25% to be paid 	<ul style="list-style-type: none"> • Pre-condition for award of contract if mobilization fees is to be paid
<ul style="list-style-type: none"> • SCB: an unconditional bank guarantee or insurance bond issued by institution acceptable to P/E • 	<ul style="list-style-type: none"> • Not to be less than 10% of contract value or amount equivalent to mobilization fee requested whichever is higher •
<ul style="list-style-type: none"> • ICB: an unconditional bank guarantee issued by a reputable banking institution acceptable to PE • 	<ul style="list-style-type: none"> •
<ul style="list-style-type: none"> • After A/P, no further payments without an IPC 	<ul style="list-style-type: none"> •

RECORDS OF PROCUREMENT PROCEEDINGS – S.40

- ▶ PEs are to maintain comprehensive records of procurement proceedings
- ▶ To be made available to **any person/bidder** after a bid has been accepted or terminated without resulting in a contract
- ▶ PEs not to be liable for failure to maintain a record of proceedings
- ▶ Records maintained are to be made available to NSPPB, an investigator appointed by NSPPB and Auditor-General upon request or to donor officials if donor funds were used

SPECIAL AND RESTRICTED METHODS OF PROCUREMENT

▶ Two Stage Tendering – S.41

- ▶ **Where not possible to formulate detailed specifications for goods & works, and characteristics for services;**
- ▶ **Character of the goods & works subject to rapid technological advances;**
- ▶ **Tendering proceedings were not successful or rejected**

▶ Restricted Tendering – S.42

- ▶ Available only from a limited number of suppliers or contractors;
- ▶ Time and cost involved disproportionate to value of procurement subject matter; &
- ▶ Procedure is used as an exception rather than the rule

▶ Request for Quotations– S.43

- ▶ **Value of procurement does not exceed a sum set in the guideline**

- ▶ Direct Procurement – S.44
- ▶ Emergency procurement – S.45

GENERAL SELECTION PROCEDURE FOR SERVICES – S.52

- ▶ The proposal with:
 - ▶ The lowest cost evaluated price; or
 - ▶ The best combined evaluation in terms of the general criteria set out in the request for proposals and price quoted

REVIEW BY NSPPB – S.55

- ▶ NSPPB may review and recommend for investigation of procurement proceedings by a PE
- ▶ Such investigation arises if necessary or desirable to prevent or detect a contravention of the Law
- ▶ NSBBP may issue a variation order requiring a contractor to repair, replace or do anything left undone in his contract as required by contract
- ▶ If satisfied that there is a contravention, may rectify it by:
 - ▶ Nullification of proceedings; or
 - ▶ Cancellation of contracts; or
 - ▶ Ratification of anything done in relation to proceedings; or
 - ▶ A declaration consistent with the Law
- ▶ On completion of investigation, if a crime is disclosed, steps will be taken to commence prosecution

ADMINISTRATIVE REVIEW – SS.56 – 57

- ▶ Bidder may seek administrative review for any omission or breach by a PE , disposing entity or NSPPB

▶ **Procedure for complaints against a procuring or disposing entity:**

- ▶ Bidder to submit complaint in writing to Accounting Officer by bidder within **15 working days** of incident or knowledge of it
- ▶ A.O. to make a decision in writing within **15 working days**;
- ▶ If bidder unsatisfied, may make a complaint to NSPPB within **10 working days** from date of communication of A.O's decision;
- ▶ NSPPB is to take representations from PE and bidders;
- ▶ NSPPB to make its decision within **21 working days** after receipt of complaint stating reasons for its decisions and remedies granted if any;
- ▶ If NSPPB fails to deliver decision within stipulated time or bidder unsatisfied with decision, he may appeal to the High Court within **30 days** of receipt of NSPPBs decision or expiration of time stipulated for NSPPB to make its decision
- ▶ High Court is to dispose of such cases expeditiously

DISPOSAL OF PUBLIC PROPERTY – S.57 & 58

- ▶ Every PE is a disposing entity
- ▶ OCB is the primary source for receiving offers for purchase for sale
- ▶ NSPPB with Council's approval determines policies & practices, issues guidelines, standardized documents, monitor implementation etc.
- ▶ **Public Property (tangible & intangible):**
 - ▶ created through public expenditure;
 - ▶ acquired as a gift through deeds;
 - ▶ acquired in respect of intellectual or proprietary rights;

- ▶ acquired on financial instruments (shares, stocks, bonds etc.); and
- ▶ acquired by goodwill or any other gifts of the State Government
- ▶ **Means of disposal:**
 - ▶ sale and rental;
 - ▶ lease and hire purchase;
 - ▶ licenses and tenancies;
 - ▶ franchise and auction;
 - ▶ transfer from one government department to another ; and
 - ▶ offer to the public at an authorized variation

CODE OF CONDUCT – S.59

- ▶ NSPPB with approval of Council shall stipulate a Code of Conduct for all public officers, **suppliers, contractors and service providers**
- ▶ The Codes are with regards to acceptable standards of conduct in matters involving the procurement and disposal of public assets
- ▶ The conduct of all persons involved in public procurement shall be governed by the principles of honesty, accountability, transparency, fairness and equity
- ▶ All officers of NSPPB, RDPT, and **other persons** involved in the conduct of public procurements shall subscribe to an oath approved by the Council

OFFENCES – S.60

- ▶ Any natural person not a public officer that contravenes the Law commits an offence and liable on conviction to 5 calendar years imprisonment but not exceeding 10 calendar years without an option of fine

- ▶ Offences are to be tried by the High Court
- ▶ Offences include:
 - ▶ entering or attempting to enter into a collusive agreement whether enforceable or not;
 - ▶ conduct or attempt to conduct procurement fraud;
 - ▶ directly or indirectly attempting to influence procurement process;
 - ▶ splitting of tenders;
 - ▶ bid rigging;
 - ▶ Altering any procurement document;
 - ▶ Willful refusal to allow NSPPB or its officers to have access to any procurement records
 - ▶ Any legal person in contravention of the Law is liable on conviction to a cumulative penalty of:
 - ▶ debarment from all public procurement for a period not less than **5 calendar years**; and
 - ▶ a fine equivalent to the value of the procurement in issue .
 - ▶ If a legal person is convicted, every director of the company shall guilty of an offence and liable on conviction to imprisonment of not less than 3 calendar years but not exceeding 5 calendar years without an option of fine

CONCLUSION

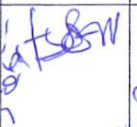









- ▶ All persons involved in public procurement proceedings (public or private) have a duty and obligation under this Law to abide and uphold its provisions
- ▶ This would help the State Government to work better with contractors, complete more projects, allow reasonable profits, achieve value for money, and attain the objectives of the Law.

If procurement reforms fail...The blame of failure will go round.

LIST OF PARTICIPATING SMEs

S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
1	A.A JACAL CLASSIC BOUTIQUE	SHOP NO 27 OPPOSITE OGBO MOSHU JUNCTION CLOSE TO ADARZO PHARMACY KUTA ROAD	08037899698 ABDULJALIL ALHAI TAYAYO	B-ED	080376 99698	agjalal1980@gmail.com	Signature	Signature
2	SHUSIM PHUDES ENTERPRISE	NO 4, ROAD 12, BOSSO LOW COST BOSSO LGA	SHWAIBU ALIYU ESO	B. SC EDS. KADUNA	080335 51695	Shwaibu- esb2015@gmail.com	Signature	Signature
3	Meena Snacks and cattery	Angwan Rahma No -35	AMINA MAIKANO	B. Tech	08036 456484	aminamain- kano@yahoo.com	Signature	Signature
4	45VERS NIGERIA ENTERPRISES	Plot 33, bay clinic road Umgarminna	09052006186 OLATINWO ZAINAB BUKOLA	B. TECH	090520 06186	zainabee muyelajimail.com	Signature	Signature
5	ATA' ALIYU M CONCEPT NIG. ENT.	OPPOSITE W CLINIC P KUNSA ALFA BIA ROAD M	0803379 2234, IKOLO MOHA IBRATHIN	B. KCH.	05033 7922 34	BELKUNSA Photomail.com	Signature	Signature

LIST OF PARTICIPATING SMES

S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
6	MAJMO BAYS ENTERPRISES	62 Usmer Alawa str. off Bay che rd. Tuga	MUJIWA OLATINWO	P.G.D EBMT.	070397 44098	dat Mugiwa- dat@gmail.com		
7	19 ABOVE CONSULT	CITY PLACE RUKUBU CLOSE	IBRAHIM TURAKI IBRAHIM	B.TECH	08038 6644 55	turaki 2saki@gmail.com		
8	NICHEL INTEGRATED SERVICES	OFFICE TUNGA, IGA	HASARA ALIYU EBBO	B.AE) ENGLISH	08032 7660 10	myhajara 32@gmail.com		
9	LAMBELL NIG LTD	NO. 57 interme dinter out Tudu wada LOW COSTS	USMANIYAH med	B. Eng	080358 50792	Lenbeu RB sites 1997@gmail.com		
10	GWAMI NIG. ENTERPRISES	ANG. SARKI GWAMI Pailco	Abulkarim YERIMA GWAMI	M Ed.	080 6964 0144	agwams22@gmail.com		

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
11	ITUSMIYRA ENTERIS	BOSSO LOW COST	AISHA TANI ABDULLATHI	B-TEC SURVEYING	080 3633 3627	Aeesh 23 @gmail .com	Abdulhadi	Abdullahi
12	EL-SHAADAI ASSOCIATES LTD	BIDA	ARC. JIJAH JAWHAR	MSc. ARCH.	08057 93626	revd little @gmail. com	Abdulhadi	Abdullahi
13	MH HASMOTH GLOBAL INVESTMENT LIMITED	UNIT C8 TECHNOLOGY INCUBATION ENTER MINDA	HASIZAH LATIAH MUTHAMMAD	B-TEC QUALITY SERVICE	080 3593 9955	Hadi 29 849@G mail.com	Abdulhadi	Abdullahi
14	MEG4 NIGRI LTD	13 ABURAMA PLAYA DUBSAR KURA	MANGAMET YISA	BSC PUBLIC ADMIN.	080 3433 2918	Mangamet yisa@ gmail. com	Abdulhadi	Abdullahi
15	KAYS GIFT GENERAL ENT.	SHOP 10 GIDATIOMARA DIBANG RO. MINDA	RATUMYA SALYA USRI	M. Tech. ENT. MGT	080 32975- 910	kaysgift ungreen @gmail	Abdulhadi	Abdullahi

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
16	CHATA MULTI-SERVICES	Kolawole street	IBRAHIM -B- MUSA	DEGREE	08036915966	ibrahimusa40@gmail.com		
17	CANTAFIDA NIG LTD	OFF BOSSO PLAY OUT OPP. ERC. MINNA	JIBRIN A. ALLAWA	"	08036660498		J.A.A.	J.A.A.
18	Ibrahim Ahmed Rafi S.O.S LTD	NO. 22 NIMMERS STREET MINNA	MUKTAR AHMED	DEGREE	08035708376			
19	Samark International Company	Peter Sarti Road TUSA MINNA	SALITHI JIBO	MCE	09034301551		Suth	Suth
20	MAEH-TECH & GREEN VENTURE	38A CEFRANCHUR MINNA	FORAM RUTH	HND	08065787967	andrewlam1986@gmail.com		

LIST OF PARTICIPATING SMES

S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
21	UMMEETAH RENTAL SERVICES	NO 35 SSC Basso lowcost Minna Niger state	08109995889 Safina Khairat Ibrahim	B.S.C	08109995889	Safina30847408@gmail.com	Signature	Signature
22	DUALEY (House of Fashion)	Opp Ango Guest Inn, Ibrahim Awal Road, KJPA Juch, Bossor, Minna	Faith Abigail DUALE	M.Tech.	08063072904	dualefaith@gmail.com	Signature	Signature
23	USAR Multi-Concept	NO. 5 Behind MAAHABAND HOTEL, Turbata Minna	Usman ABDULLAH	M.TECH	08032962889	usmanabdul usman@gmail.com	Signature	Signature
24	Durba North Enterprises	S.W 76 Benin Street Liman S MK	Zubaira Bola Kuffa	N.C.E	08036678222	Zubairk23@gmail.com	Signature	Signature
25	Festral Nig. Ltd.	No. 75 Kerduna Road. Minna	Abdulrahman A. Habib	B.Tech.	08030488247	rahmanahabib@yahoo.com	Signature	Signature

LIST OF PARTICIPATING SMEs

S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
26	AYINLOLO NG COMPANY	House NO 18 TUNGA low COST MINNA	Iko Simon	B.TECH	08145 180206	Prince muyi@ yahoo.com		
27	SOKWIN NG LTD	A 60 MUAZU MOTAMMED MINNA	Godwin Makun	HAND (MARKET ing)	0803 67082 72	godwin makun 123@ gmail. com		
28	Anderson Securities LTD	OPP GT Bank Minna	MAMUDU A.I.	HAND MARKET	070 3583 7760	Mamud Abdullah Gmail		
29	LIT CATLUX MULTI SERVICE	Plot 10 NO 5	Mustapha Abubakar	Degree	0803600 3913	Mustapha abubakar @gmail. com		
30	ABSW INTEGRATED SERVICE.	NO 175 Niteco OFF. 012 Alhaji Road TUNGA Minna	MUSA USMAN MUSAIPAYI	B.Sc POLITICAL SCIENCE	080830 55764	Musa Usman Makpaya@ gmail.com		

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
31	ATINABIMULI MUDA LTD	Africa 8, GARRI, ABA JA.	YUSUF ILMA	ITNES	0803 40640 71	illyayusuf 01@gmail. com		
32	MAK MULTIMEDIA CONCEPT	N-E Nassarawa Kala C Minna Kiger State	MUKTAR MUSTAPITA	N.D	08036 9280 46	makmul timedeo @jabros com		
33	MASHUDA INVESTMENT LIMITED	NO. 10, Shariah, commission complex, KETERA SWATI ROAD, MINNA	Abdulrahman AWAI	N.C.E	07037 9422 22	abdulaw abdulawai001 @gmail.com	C	C
34	ANKIS NIG LTD	MUHAMMAD O DHOYE QUARTERS	KABIRU IBRAHIM	BCE	0703 1677	kabirulbr 2000 gmaile com		
35	SARJ INTEGRATED FARMS	SARJ CLOSE KOROKPA PAKORO LGA	TAKUMA MOTHAMMED JUSRI	PGDE HND	070377 5779	emailsarj always@ gmail. com		

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
26	MANISHA FAT AGRIC PROCESSING COMPANY	BOSSO LOW COST Okada Road Minna	FATIHA ABDUL LAHI	N. C. E.	08030680757	Fadiabillah@gmail.com	F. Ab	F. Ab
27	ONE POUND TWO CENTAS CO.	1124, Ahmadu BELLO WAY LAPAI	TAHSEED NDANUSA	B.Sc	07061020522	tahseendnandanusa@gmail.com	Tahseed	Tahseed
28	FAJAR BEAUTY COSMETIC	NO 35, SSQ BOSSO LOW COST, MINNA	KHADIJAH AHMAD	B. TECH	08068422363	Kubisy30282186@gmail.com	Kubisy	Kubisy
29	SADATU SERVICES LTD	NO 35, SSQ BOSSO LOW COST, MINNA	Saadatu Mohammed	SAADATU MOHAMMED NI. C. E.	0838814056	Saadatu Mohammed 1@gmail.com	Saadatu	Saadatu
30	ABNAKORJI BUSINESS VENTURE	OFF BRIGADE ROAD 5 MINNA NIGER STATE	ABDULLAH ISAH	First	08036086256	Abnakerji@gmail.com	Abdullah	Abdullah

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41	Afric only med - Nigeria Ltd	No 5A Ahmadu Bello way minna	Tolun USman kutigi	B-Sc	08036524839	tditkugad@gmail.com		
42	ZALKEHALMEEN WATER CARE SERVICES	N.E. 150 BOSSO ROAD	Muhammed Aminu AUDI	M. B. A	08033732475	amwalindi1@gmail.com		
43	Bayetm Enterprise	Behind Solid Foundation - Ango Kereke Rd Minna	Kings Daniel	Post Advanced Diploma	08129363629	danieljohn@wellfieldpyradymics.com		
44	Tocera Integrated services	Behind Fire Godrico Road, Bida Minna Niger State	Rabiah M. Abubakar	B.A English Language	0806581716	ranulkaris@gmail.com		
45	PRE-COMFORT GLOBAL ENT.	10 Sharu Village behind Police Sec Sch Minna	COMFORT SOKOMBA	H. N. D.	07068762263	clis@combs@gmail.com		

LIST OF PARTICIPATING SMES								
S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
46	ABC IYAS NIGERIA LTD	No. 42 Kere Almed street Slango minna	Muhammed Ibrahim	B.S.C	07068 014663	149stentend 0009@gmail.com		
47	Shehu Bawa Bwari	Shop No 2 Taya village	Shehu Bawa Bwari	B.S.C	080 3288 9339	Shehu Bawa Bwari@gmail.com		
48	Kukura Integrated Ventures	No 84 B18 Mandala Road Minna	Abubakar B. Madi	M.Tech	08033 42100 3	baabadaw@gmail.com		
49	Aunlak Solid Project Ltd	No 4 OPP Dsyma memorial Peterside	Mohammed Ndeshi	HND	050 3628 2749	Mohammed Ndeshi@gmail.com		
50	SHINE-SHINE GLOBAL MECHAT	Zungeru Road Bida UH	Abdullah Masidu Salisu	HND	080 0671477 00110900	Shineshine@gmail.com		

LIST OF PARTICIPATING SMEs

S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
51	NR Ventures Ltd.	Dosso Mk	Abdulahman Abdullahi	Bsc	08039613801	nikdadaoul@gmail.com	NK	NK
52	Hamdala all Stop Lote.	obasajan complex	Bashir Isah	HND	08066555449	BashirIsah@gmail.com	[Signature]	[Signature]
53	Jishan Business center	London Street Minna	J. Arshad	MBA IBSE	0803580753	Jishan WZ	[Signature]	[Signature]
54	AISHA HOLDINGS LTD. (Bank) Share	Suite 3 Ibb plaza Tunga. MK	HANIZA INKES KUNA	MAS	0803382-0048	Golding@jntail.com	[Signature]	[Signature]
55	Wrappers, stickers & more	Shop 6 Ibb Mall, Shivera Road	Hadiza Inis Kuna	B.A	01033795311	Shadabunim@gmail.com	[Signature]	[Signature]

LIST OF PARTICIPATING SMES






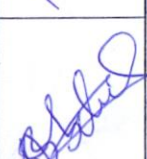


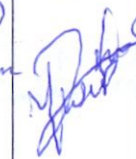

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56	ASTAIRA NIGERIA ENTERPRISES	OLD MKK ROAD KONIAGORA	GRA PHASE I KONIAGORA	HND	08148007549	ks9349a@esl.com		
57	EMBIG MULTI SERVICES COMPANY	NO 29, ZONE E FARM CENTER MINNA	MARTAM BELLO NDA TALCO	DEGREE	0813832102	Martambello nda@talco@gmail.com		
58	BAN DEKS GROUND NUT COOKIES	NO 5 ZARMAI RD MINNA	PAUL A. JIYA	HND	08036677647	Jiya Paul 2020@gmail.com		
59	KAZMNER	NO 10 OLD ANKORI OFFICE MINNA	BILYAMINU Y. SARKI	BSc	08038886654	Sarkibilya@gmail.com		
60	Dani & mou nis enterprised	old air port quarters	Moses Tsato	HND	08034984102	link22moses@yahoo.com		

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LIST OF PARTICIPATING SMES

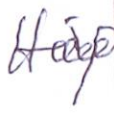







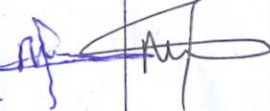
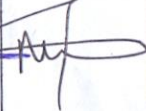
S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
61	daxlar Usmaniyga Global Service	New market Munas Mijit, 1975	08131951175 YAHYA Usman	PHD public Admin	08131 951175	YAKSONHONG @gmail.com		
62	Iqafa Ventures LTD	Abunamy Plaza dutan kusa opposit police Headquater	Rukayya Abdul salam	Master degree	0813837 6213	abdulsalam rukayya@gmail.com		
63	Maidan Enterprise	Peter sarki road tungi muna	Alhassan Ahmed Shehu	B/Tech	07057 1658 35	shehu 8530 @gmail.com		
64	AAOIL Global	Abiyi case road muna	Sulaiman Kurtisi 08635968707	BWIS	08635 968707	Jumma 67 at yan		
65	Ashmad Integrated Services Limited	TIC muna	080549945 42 Aishaf		080 549945 42	aishaf@just @ameln con		

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LIST OF PARTICIPATING SMES











S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
66	Mallon Nigeria Ltd	Qweston Koro Minna	Philip Tio	HND	08055957074	Mallonigeria@ yahoo.com		
67	SEA-STAR CORP. VENTURES	FARM CENTER MINNA	Yattala Saad Muhammad	B. TECH	08035980226	Atsanyatayo@yahoo.com		
68	Turaki Ventures	Bay Clinic Road	Muhammad Turaki	BSc	08035981885	Mohammed.turaki@gmail.com		
69	Kalmus Service LTD	MUSU MOHD MINNA	ALT HAKILU CADAN	SSCE	08034741444	abubakar.s2020@gmail.com		
70	Cross Line	Belined Horuba mosque minna	moh'd K. Ndaguye	BSc Agric	08074506627	N/A Ndaguye (v) Cme @com		

LIST OF PARTICIPATING SMES

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
71	ALMAH GLOBAL VENTURES ENTERPRISE	167 BAY CLINIC RAMA	Mohammed Ahmed ALHAWAZ	B.A	07032 24580 2	Mohammed ellawaz@gmail.com		
72	Amirah Farm	BASSA TOWN	Hadiwa Aliyu	B.A	070 3941 7750			
73	Zarah Fashion	Jungo town	Zahra Aliyu	N.C.E	0808 101569			
74	ALFARIS GLOBAL CONCEPT	Old Airport DR'S ROAD NA	YUNUSA MOHAMMAD	BSC ACE SUIT	07033 236057			
75	LIKEMINDE FARM ENTERPRISE	PAPAI GIWARI	MUSA USMAN	B.TECH	0703 16546 26	binusman@gmail.com		

LIST OF PARTICIPATING SMES

S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
76	NGEERK TECH SERVICES	BESIDE AHMAD BAHAGO PLAZA TUNGA, MINNA	ISAH ISMAILA	B. TECH	0706464 9454	IsahJezz@gmail.com		
77	GBABWAKO ENTERPRISES	IKWARI near Heiff	Mohd baba GARUKUWA	Diploma	08036 000685	Mohand Gecokwus @G.com - com		
78	SHAAWA GLOBAL	Old-airport quarters Minna	Hassana Mohid Kabir	Degree B.A	081658 25526	hassana kabir76@gmail.com		
79	DAUDA ZHIRI GLOBAL ENTERPRISE	LEWKOZI BUSA	DAUDA BABA ZHIRI	Degree	07065 8929 46	daudazhiri@gmail.com		
80	Missions Investment	Saliha Daudu	Saliha Daudu		080 7465 7828			

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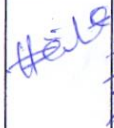
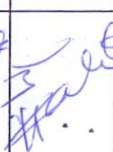
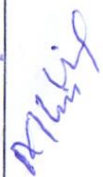



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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
1	AIMATA VENTURES	N.E. 174 CANTON ROAD MK	AJO ATIMETA	High Buss. Adm.	08035044422	adolking554@gmail.com		
2	MGMMAK MULTIMARK	House no 3 wushuwa grade	Gambu M. MAKUSTOI	High Accountant	0803356889	mgmakmultimark@gmail.com		
3	SAOLA ADEWOYE & CO	S.E-145 Kofe Rd MK.	Blessing ADEWOYE	High B.A.M	08063022607	slwlaani@gmail.com		
4	IBIA TRADING SERVICES	234 FARM CENTER MK.	MAIKUDI YAKUBU	BSC Public Admin	08084646499	MIKUYAKUBU100@yahoo.com		
5	HASKRA VENTURE		SULE NAHINI HASSAN	BSC ECONO	08053531024	Sule Hassan 246@gmail.com		

LIST OF PARTICIPATING SMES

S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
6	Hajasso Ventures	Donussol minna	Hayani Suleman	ND	07039654 75	Hayan Suleman @gmail.com		
7	Business Computer	NO 4 abas ayes com minna com plex	Muhammad Abraham	BSc	0803230 8937	Arwat. sup my @gmail com.		
8	Sakanku Ventures Ltd	House No 5 Fern Center	Umar Abd- ullah Nakog	MBA Finance	0803825 9562	abduallah U2015@ gmail.com		
9	Busy Hands Ventures	Talba Housing Estate minna Bida Rd	Mrs Agnes Felic	Diploma Holder	080 22086280	Agnes Felic 074@ gmail.com		
10	MOBE FITA Specials	WISIRAN/ BYE PAS MINNA	BARA JALANG	BSc	0816520 7559	Sabqhal @gmail com		

LIST OF PARTICIPATING SMES

S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
11	A.A. ZUKOZI ENTERPRISES	KETEREA GIWARI MINNA	AHMAD ZUKOZI	BAND ACCOUNTING	08036905205	AhmadZukozi@gmail.com		
12	IMRANA CONCEPT	MURAMU NIGER STATE	Muhamamd Mansur Madaki	B.Sc Economics	08036368130	Mansurmadaki015@gmail.com		
13	DOBRY NIG LTD	KADA RD KADUNA	ALI YUSUF DUB	B.ENG	08037017772 08070790123	ali.yusuf.dub@talco.com		
14	MEYSALL GLOBAL NIGERIA LIMITED	No 5, Peter Sarki Road Tunga minna	Muhammadi Sallawa	B.Sc Economic	08036357688	meysall2012@gmail.com		
15	RAMPS CONSULTANTS & SERVICES	Abba Abu Road	Saratu Aliyu MUSA	B.Tech lib. info tech	09061666333	Sarorotwo@gmail.com		

LIST OF PARTICIPATING SMES

S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
16	FATS AD RENTALS	123 QUES MINNA	HABIBA MATHEW	N/D MATHEW	08136584936	sumaimatthew@yahoo.com		
17	Falogo Agro Allied Venture	Odoye QUES MINNA	Aisha Mahmood Ndoye	B.A Lib. in English	07033510966	Mamanamad2012@gmail.com		
18	OSANU 21000 BUSINESS MULTILINKS	OPP. NIGER STATES SUPPLY CO. MINNA	MOSES ISAAC	N/D COP SCI	081675361958	gkipw905a24@gmail.com		
19	CHADU GLOBAL ENTERPRISES	OLD AIRPORT QUARTERS	MAARI ZAWAB	BSC Computer Sci	0813118696	Zawabmoleke@gmail.com		
20	KALTUL SUK VENTURE	PLOT 396 DUSTEN KURA HAUSA	MUHAMMAD SULAIMAN	B-TECH I.T.E	08026879811	Zineerah17@gmail.com		

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
21	COOLER CILABAL SERVICES	LC 21 UDA ISAHASSAN ROAD. AIRP ORP GTE MINNA	MOHAMMED KABIR	B. TECH BUILDING	070349344 22	KABIRMOHAMMED 00@GMAIL		
22	Zaenab Agro Commodities Ent. Services	Angwan Madaki Bossu	Zaenab Abubakar	S.S.C.E	0705734 6939	akechahabib @yahoo.com		
23	GKWRAGI VENTURES	TUNGARLOW CON MINNOR	OLDS APADON	B.Sc	07035564995			
24	Dansari agro allied Services	KIBU 95B Kofin Tella, Tungu, Minna	Aniebiet Abasiolo	B.Sc. Botany	08036422112	aniebietaaul@ gmail.com		
25	Sallyneash Global Services	No 6 mukwama/ Waziri rd Dute Kuru minna	Salome Anasha Kolo	L.L.B BL	08036519455	Sallyneash @yahoo.com		








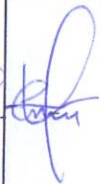


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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
26	One Spot Ventures	NE 174 - Gwari Road Minna, Niger State	Abdul salam Datti	HND Computer Science	07039843955	onespotventures@gmail.com		
27	TAMMARI PUS SONS & NIG LTD	Bosso loci West minna	Tijun Subern	BSC - Engg	08032614266	T-2@minna.com		
28	E & A GOLDEN GLOBAL LTD	Western B-te pass Minna	Alice Aliyu (Mrs)	M Eng	08035853113	alicealyu102@gmail.com		
29	KORIYA INVESTMENT	BIDA NIGER STATE	MR ISAAC MAMMAN	MSC	08056696322	ennature4rite@gmail.com		
30	ZIRONS & CO Enterprises	Kontagora	All- Adamma Ramat Abubakar	PGD	08034511254			

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
31	PHALWAL HERITAGE	BOSSO ESTATE MINNA NIGER STATE	UMAR FAROUQ LAWAL	FIRST DEGREE	08107988833	FAROUQLAWAL11@GMAIL.COM		
32	MUSASA VENTURES	AYISHI BOSSO MINNA NIGER STATE	MUSA USUF	ND ACCOUNTANT	080367777	MUSA1171@GMAIL.COM		
33	MUHZANI ENTERPRISES	HASSANI FAHATA CLOSE	HARUNA ARARU	FIRST DEGREE	0800411900			
34	MAS GLOBAL VENTURES	NO 1 Ahmad Ibrahim Road off Okada Road	Mgshugu Ahmad Suleiman	BSC	0703607232	ahmadmgshugu@gmail.com		
35	AL-HAM ASSORTED	MANDELA ROAD	ABDULLAH FAFANA	BBA (MARKETING)	07037062975	Mashyaf@yahoo.com		








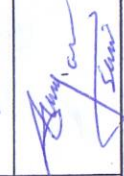


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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
36	Gudaei farms	Kan I Lepai Gward minna	Alimed A Tusuif	BSc Bus Adm	07032995959	Gudaeifarms@yahoo.com		
37	GULAP GENERAL RESOURCES	No 10 Abu Seje Road Kapai Minna State	Abdullahi Kidegi	B. Ed (TECH)	07061284888	abdullahiindig4888@gmail.com		
38	MARMUBUA ENTERPRISES	Koropan behind Primary School Minna.	Salisu Maryam Buhari	B. A History	08164425855	mmarysalbu@gmail.com		
39	LODCH/ NIG. LTD	S. E 193 Kuta Road minna	Emmanuel Loyin	B. Sc Accounting	08067394497	loyinemmg@gmail.com		
40	SUMHAM VENTURES	No. 33 Gwam Road Minna Niger State	Abdullahi Alfa Muhammad	B. Sc Economics	08134922177	abdgent@gmail.com		

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
41	MADAWAKI ENT	Padalewe New Lagos	Madaki Abdul	BSC	08069504647	Madaki016@gmail.com	[Signature]	[Signature]
42	MKI ENT (NIG) LIMITED	By F.G.C MINNA	Alhoji Lawal Mahmud	B.A Honors A.B.U Zaria	07088868276	wilosawe@gmail.com	[Signature]	[Signature]
43	M & J Global Services	T.H.O. Center F120 MINNA	Jibril Abubakar Bukhari	HNIA Civil Eng	08055590722	Bukhari Alhoji 277	[Signature]	[Signature]
44	Cibensis Investment	Lagos K.F.E.N. By PAFS	Lawal Mahmud	HND	08035907924	Lawalhoji@gmail.com	[Signature]	[Signature]
45	DESIGN CONCEPT NIG	CONSTRUCTION & PROMOTION	Na'iz Sabitu Gani Minna Niger	B.Sc Sociology BMS	08050875514	gani sabitu 2040@gmail.com	[Signature]	[Signature]











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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
46	Al Amin Almunir Company	Minna	Muhammad Mubarak	N.C.E	08166824811	almubarakmd01@gmail.com		
47	MAMU BUSSES CENTRE	minna	Maimuna Danlami	Certificate	08025256245	mamubussecentre		
48	Deezal poultry & Feeds	M/I Wusliki Estate Mx	Hadizat Mohammed Sambi	Diploma	08127734743			
49	SAMEE Ventures	Minna	SANI Abdulrahman	B.Tech	09039939616	chantanceelam@gmail.com		
50	LOLA'S WORLD	BOSSO ELWAZIRI ESTATE	OMOLOLA DANIEL DANIEL	B TECH EDUCATION	07042182289	danyemolola@gmail.com		

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
S1	TUNUS ZAKS & SON	Opp CENTRA MOGUS KONTAGORA	TUNUSA ZAKARI	Diploma	0826570777	tunus1975.com		
S2	FABIL FARMS	LAMA VILLAGE BIDADARA	LAMBA HAJAR	M.Sc ACCOUNTING	08034532437	lambadas@gmail.com		
S3	Hannatu ent	Old air port	Abdullah Madaki	N.C.E	07035308440	Bala Hannatu @12 ym com		
S4	TECH GLOBAL SERVICE	64 TALDA ESTATE	ABUBAKAR MOHAMMED BAMBAY	DIPLOMA	08066050228	abubakar.mohammed.bambay@gmail.com		
S5	NUUNAN ENGINEERING CONSULT LTD	NO 12 TYPE B1 QTR ZAKIA ROAD MINNIA	NASUK MOHAMMED SALSAY	M.TECH	08037318825	abdullah.firdausi@gmail.com		

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
56	Maryam Enterprise	Gurage Bida road Pinna Niger state	080657896 12 Maryam	B.ED Advt/edu	080657896 12	Maryam Ladan Muhammed @.gmail.com		
57	Salim Enterprise	Makura	Don N.	ML	0806584376	-		
58	REJU COM Enterprises Ltd	Mechanic Junction Chanchang Minna	Comfort Kolo	OND Bus Admin	08038251834	Maetelishah yahoo.com		
59	DAWAI NDAZARI GENERAL SERVICES	DUSEN KURA MINNA	Samsu Zahra	B.Sc.	08065331280	Samsu Zahra @yahoo.com		
60	Wahis Enterprises Nig. Ltd	Y. 43 Dandu more Road	Abdulkarim Salisu Wahi	M.Sc	0803530888	akwalif2 gmail.com		

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S/N	COMPANY NAME	BUSINESS ADDRESS	CONTACT PERSON	EDUCATIONAL QUALIFICATION	CONTACT NUMBER	EMAIL ADDRESS	SIGN IN	SIGN OUT
61	Molara Ventures	Molara Town	Alyu Mohd	NCE	080 38 872023	48@gmail.com		
62	HAJARA MAIBANO HAJO ARTS	Bosso lowcost house no 35	Basma Maibano	P.G.D	070 38626580	Hajara 488@gmail.com		
63	Umaiya Medicine Service Ltd	Bosso	Aishat Ibrahim	JChew	08039151957	batulabintabdu119h20@gmail.com		
64	ISA Global Prints	50106 Hospital road	08031091234 Abubakar Abdul	Dipoma Mass Communication	090311091234	Civicprints@gmail.com		
65	NPATASH STRATEGIC CONCEPT LTD	No 4 Chrona Street Iyng Minus	AK. M. B. Ahmed	P.G.D MATS COMPUTER	08036748600	kastanmeahmed@gmail.com		

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66	RATMAT & SONS	HOUSE 1 BRIGITTE RD OFF WESTERN BY-PASS	JIBRA IDRIS	BSC POLITICAL SCIENCE	08035042278	rammat.sahy.993@gmail.com		
67	AYAMAH INT. CONS. LTD	NO 4 BUKIT OPP. M. K. M. 151	Mohd Anis Adam	HND PGD Comp St	07061976926	Mohd Anis 1957@gmail.com		
68	SATUA GLOBAL FARM	S.P. 1492 New Market S/Kitri Mx	LAWAL MOHAMMED TURKI	MBA Pub/Adm.	07081639864	Mlowolturni@gmail.com		
69	Nola bee	Barda vs Malay	LAWA Salsi	B.Sc mtec	07023754243			
70	Sokomba Ventures	Barikin Sale minna	Deborah Sokomba	CHEN	07032662990	Deborah.sokomba@gmail.com		