NIGERSTATEURBANDEVELOPMENTBOARD

Block F, Old Secretariat, Mu'azu Mohammed Road, P.M.B, 186 Minna, Niger State

GUIDELINE FOR APPLICATION AND OBTAINING RIGHT OF WAY (ROW) PERMIT IN NIGER STATE

This guideline is in pursuant to the provisions of the Niger State Urban and Regional Planning Development Board, EdictNo.3of1999https://nogp.nigerstate.gov.ng/wp-content/uploads/NIGER-STATE-URBAN-DEVELOPMENT-BOARD-BUILDING-REGULATIONS-1999.pdf and https://nogp.nigerstate.gov.ng/storage/NIGER-STATE-URBAN-DEVELOPMENT-BOARD-BUILDING-REGULATIONS-2023-1.pdfThe law is domestication of the provisions of Nigerian Urban and Regional Planning Law of 1992.

STAGE 1	**Conditions for Obtaining Right of Way Permits:** **Obtaining of Application Form** Application for Optic Fiber Right of Way Permit visit: www.nsudb.nigerstate.gov.ng **For Manual Application:** Applicants are required to write an application letter, with company letter headed paper, addressed to the General Manager, Niger State Urban Development Board Headquarters: Block F Old Secretariat, Mu'azu Mohammed Road, Minna The process timeline is within one(1)working day

STAGE 2	**Documents Required on Application** The following items shall be submitted to the Board: i. A set of A3 coloured copies of Line Drawings showing the proposed route, manhole and base stations of connections. ii. spreadsheet of road distance schedule showing Ring Name/base station ID, Proposed road distance (m), road name (if available), starting and ending coordinate, and proposed man-hole coordinates, should be submitted in both hard and soft copy.

STAGE 3	**Submission of Application Form.** No Application Processing Fees • **For Manual Submission:** Submit the duly completed application form through: nsudb.mx@gmail.com or at the Board's Headquarters Registration Office, Block F Old Secretariat, Mu'azu Mohammed Road, Minna. • Application will be provided with a registration reference number • The applicant will be issued with acknowledgement letter stating the application reference number and any further requirements. • The process above can be achieved within 1workingday

STAGE 4	**Site Inspection and Reporting** • Upon the submission of the application for Right of Way (ROW) permit, the applicant shall arrange and convey our staff(inspectors) for the proposed routes inspection. • Variations from the distance applied for during inspection will be charged accordingly. • ***Processing timeline is within two (2) working day minimum.*** The timeline strongly depends on the applicant's readiness to go for the inspection and number of local government areas to cover.

STAGE 5	**Issuance of Right of Way Permit.** • Successful applications are assessed and the building/development plan permit fee of **N145 per Linear Metre** calculated based on the schedule of fees: https://nogp.nigerstate.gov.ng/storage/NIGER-STATE-TAX-ADMINISTRATION-AND-CONSOLIDATION-LAW-2022.pdf • Successful applicants are notified through issuance of Demand Notice to pay the permit fee via applicants' email address or hard copies at the designated offices or scanned and sent through WhatsApp if such number is provided. • Payments is to be made through; ***Account Name: Niger State Board of Internal Revenue, Bank/Account Number: First Bank Plc/2013787716*** • Evidence of payment for Permit fees shall be submitted to the Board via nsudb.mx@gmail.com or at the Board's Headquarters Registration Office, Block F Old Secretariat, Mu'azu Mohammed Road, Minna. • Issuance of right of way permit will be within three (3) working days from the date of submission of evidence of payment for Permit fee by the applicant. • **Where all requirements are met, the entire permit process takes ten (10) working days** • Applicants are to collect the ROW permit at the Headquarters. • The Board's offices operate between 8:00am and 4:00pm Mondays to Friday except public holidays

Signed:……..

Director General

Niger State Urban Development Board, Headquarter Office: Block F old Secretariat, Mu'azu Mohammed Road, Minna. Zonal Office: Bida, Suleja, Kontagora, New Bussa and Lapai Local Government Areas Niger State

Web: www.nogp.nigerstateudb.gov.ng, www.nsudb.nigerstateudb.gov.ng, Cell:08034537057, 08099447661,

Email: info@nigerstateudb.com.ng, nsudb.mx@gmail.com

RENEWAL FEE OF TELECOM MAST/TOWER AND OPTIC FIBRE CABLE LAYING ROW

Tafa	20,000	
ii. Bida, Kontagora,	10,000	
iii. Others	7,000	
COMMERCIAL		
i. Minna, Suleja, Gurara, Tafa	30,000	
ii. Bida, Kontagora,	15,000	
iii. Others	10,000	
AGRICULTURE		
i. Minna, Suleja, Gurara, Tafa	10,000	
ii. Bida, Kontagora,	7,000	
iii. Others	5,000	

C. RENEWAL FEE OF TELECOM MAST/TOWER AND OPTIC FIBRE CABLE LAYING ROW:1206100051

SUBJECT	FEES ₦	REMARKS
. Renewal Fee of Telecom Mast/Tower	500,000:00	**Per Annum**
Optic Fibre Cable Laying	145/ linear metre	**Per Annum**
Minna, Suleja, Gurara, Tafa	20,000	
Bida, Kontagora,	10,000	
Others	7,000	
COMMERCIAL		**One - Off Payments**