



Niger State Water and Sewage Corporation (NISWASEC)

Nnamdi Azikwe Way, Western By-pass, Minna, Niger State

www.nswb.nigerstate.gov.ng

hmchado2k1@yahoo.com

08035884727, 08052277877

GRIEVANCE REDRESS FORM

DATE:

COMPLAINT NO:

A. COMPLAINT RECEIVING OFFICER:

Mode of Receipt (Please tick where applicable)

WRITING	VERBAL	PHONE	SMS	E MAIL
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B. COMPLAINANT'S DETAILS

NAME:

RESIDENTIAL ADDRESS:

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BUSINESS/OFFICE ADDRESS:

.....

TELEPHONE NUMBER:

E.MAIL ADDRESS:

VEHICLE NUMBER:.....

C. TYPE OF COMPLAINTS:.....

D. RESPONSIBLE MDA:.....

E. DESCRIPTION OF THE COMPLAINT (harassment, unauthorized payments, other in-kind requests)

Details:.....

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F. DETAILS OF DOCUMENTS ATTACHED AS EVIDENCE

G. AMOUNT LOST:.....

H. RESPONDENT'S DETAILS

NAME:

GOVERNMENT MDA:

DESIGNATION:

TELEPHONE NUMBER:

E.MAIL ADDRESS:

I. REMEDIES/REDRESS SOUGHT BY COMPLAINANT

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J. DATES OF RESPONSE TO COMPLAINT:.....

Signature of Complainant & Date

Signature of Receiving Officer & Date